



## ANNUAL REGISTRATION FOR SMALL CELL WIRELESS FACILITIES & WIRELESS SUPPORT

Registration Number: \_\_\_\_\_

**Small Cell Address:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

Applicants Legal Status: \_\_\_\_\_ Applicants Tax ID Number: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Local Officer/Agent/Employee:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Affiliates and Agents that will use or be responsible for the facilities in any way:**

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Description of Use or Responsibility: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Description of Use or Responsibility: \_\_\_\_\_

In addition to the annual registration requirement, each facilities operator shall keep all required registration information current at all times and shall provide the City with notice of changes to the required information within 15 days following the date on which the facilities operator has notice of the need for such change.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Fee: \$250.00 / Attachment Fee: \$200.00**

## **Registration Requirements**

### **-For Small Cell Wireless Facilities & Wireless Support Structures-**

#### **907.05 - Application fee.**

(a) The fee for each application is \$250.00. The fee is adjusted upward by ten percent every five years, rounded to the nearest \$5.00, beginning in the year 2023.

#### **907.06 - Attachment fee.**

(a) In addition to the application fee, the facilities operator shall pay an annual attachment fee of \$200.00 to the City for each small cell facility attached to a municipally-owned wireless support structure. The fee is adjusted upward by ten percent every five years, rounded to the nearest \$5.00, beginning in the year 2023.

(b) The first-year attachment fee shall be paid when the collocation is complete, and no later than January 1 each year thereafter. The first-year attachment fee shall not be prorated, regardless of the date that the collocation is complete.

#### **907.13 - Insurance requirements.**

(a) As a condition of the City's consent to occupy the right-of-way, a facilities operator must secure and maintain the following liability insurance policies insuring both the facilities operator and as additional insureds the City, its elected and appointed officers, officials, agents and employees:

(1) Comprehensive general liability insurance with limits not less than:

- (A) Five million dollars for bodily injury or death to each person;
- (B) Five million dollars for property damage resulting from any one accident; and
- (C) Five million dollars for all other types of liability.

(2) Automobile liability for owned, non-owned and hired vehicles with a limit of \$3,000,000.00 for each person and \$3,000,000.00 for each accident.

(3) Worker's compensation within statutory limits and employer's liability insurance with limits of not less than \$1,000,000.00.

(4) Comprehensive form premises-operations, explosions and collapse hazard, underground hazard and products completed hazard with limits of not less than \$3,000,000.00.

(B) Each such insurance policy shall contain the following endorsement:

"It is hereby understood and agreed that this policy may not be canceled nor the intention not to renew be stated until 90 days after receipt by the City, by registered mail, of a written notice addressed to the Chief Building Official of such intent to cancel or not to renew."

(C) Within 60 days after receipt by the City of the notice provided for in subsection (b) above, and in no event later than 30 days prior to the cancellation of the policy, the facilities operator shall obtain and furnish to the City replacement insurance policy meeting the requirements of this section.

### **907.15 - Financial surety.**

(a) Each facilities operator must procure and provide to the City a bond, escrow, deposit, letter of credit, or other financial surety to ensure compliance with this chapter and applicable state and federal law. The financial surety must be in an amount sufficient to cover the cost of removal of all facilities owned or operated by the facilities operator.

(b) The City may, in its sole discretion, draw on the financial surety to remove abandoned facilities, remove or repair damaged facilities, or to repair damage to any City property caused by the facilities operator or its agent. In such event, the facilities operator shall cause the financial surety be replenished to its prior amount within ten business days after the City notifies the facilities operator that it has drawn on the financial surety.